Call for "Research Assistant and Technical Assistant Program for Researchers Coping with Childcare and Family care for" Academic Year 2024
Under the MEXT's "Initiative for Realizing Diversity in the Research Environment (Female Leader Development Type)"

1. Purpose

Nagoya University has been selected for the FY 2023 "Initiative for Realizing Diversity in the Research Environment (Female Leader Development Type)," established by the Ministry of Education, Culture, Sports, Science and Technology of Japan (MEXT). Making effective use of this project, the Center for Gender Diversity will actively promote the support for female researchers and the gender equality at our university.

Under this project, we will implement the Research Assistant and Technical Assistant Program as a measure to support researchers coping with childbirth, childcare, family care, and other life events.

2. Applicant eligibility

(1) Persons entitled to receive subject to support

   Researchers* (regardless of gender) may apply for support if they are employed by Nagoya University and fall into either of the following categories; provided, however, that they need support due to their spouse being employed or under medical treatment, etc.:

   i. Persons who are pregnant, or those who are taking care of a child who is in the fourth grade of elementary school or younger (excluding those on maternity/childcare leave); or

   ii. Persons who are taking care of family members/relatives (limited to spouses or relatives within the second degree of kinship).

   * Full-time faculty members, including designated faculty members, researchers, etc., and excluding students

3. Support details

One research assistant or technical assistant is assigned to help each person who is entitled subject to support. The research assistant and technical assistant performs research support work including data analysis, assistance with experiments, data preparation, etc. under the instructions of the person entitled subject to support.

(1) Support period: October 1, 2024 through March 31, 2025

(2) Time available: About 10 hours per week

(3) Number of researchers entitled to be supported: About 9

   【Research Assistants and Technical Assistants】

   (i) ・Research Assistants

      Eligible applicants are students in graduate school at Nagoya University.

   ・Technical Assistant

      Eligible applicants are undergraduate students and research students (kenkyusei) at Nagoya University.

   (ii) Hourly remuneration:

Research Assistants: 1,596 yen

Technical Assistants: 1,170 yen

（ⅲ）Selection of research assistants or technical assistants is based on recommendations by applicants (persons entitled to support).　A researcher who receives support does not have to be the supervisor of the graduate student or undergraduate student who will support that researcher.

（ⅳ）Research assistants and technical assistants must have no employment relationship with any other school or department during the support period.

（ⅵ）If the research assistant or the technical assistant is an international student, she/he must have permission to engage in activities other than permitted under the status of residence.

4. Application procedure

Applicants (entitled to be supported) must submit the following documents by email to the Staff of the Center for Gender Diversity (kyodo-sankaku@t.mail.nagoya-u.ac.jp). Please write "Research Assistant and Technical Assistant Program (with your affiliated school/department and full name)" in your email title. If you do not receive a reply acknowledging receipt of your documents within three days (excluding Saturdays and Sundays), please contact the Center for Gender Diversity again for confirmation. The Center for Gender Diversity will examine the details of applications in order to screen applicants. Interview may be conducted during the examination process.

(1) Application for Use of Research Assistant and Technical Assistant Program for Academic Year 2024 Second Semester

(2) Documents required for verification of applicant eligibility

i. Documents regarding the reason for the need for support

Pregnancy: Copy of a Maternity Health Record Book

Childcare: Copy of a document proving the age of the child (Health Insurance Certificate, etc.)

Family care: Copy of Certification of Needed Long-term Care issued by a municipality

ii. Documents regarding your spouse

Employment: Copy of staff ID card, or copy of employee ID card or health insurance card with　　　　　company name, etc.

Under medical treatment: Copy of the medical certificate or other document that shows the status of the medical treatment

Other: Document that shows the status in which support is needed

(3) Copy of research assistant or technical assistant's student ID (both sides)

(4) If the research assistant or the technical assistant is an international student, a copy of her/his reesidence card (both sides)

5. Application period: Monday, July 1 through Wednesday, July 31, 2024

6. Notification of adoption: Around mid to late August 2024

7. Other remarks

- Those who receive support and those who are employed as research assistants are required to submit reports after completion of the support period.
- Those who receive support will be also required, at a later date, to submit information regarding their research achievements (e.g., a number of papers accepted, a number of external funding, etc.) to be used in preparation of reports to be submitted to the Ministry of Education, Culture, Sports, Science and Technology.
- Please make sure that tasks of a Research Assistant/Technical Assistant don't affect their academic performance.
- Those who receive support are encouraged to actively participate in training, symposiums, etc. organized by the Gender Diversity Center.